

# **WEST LOOE TOWN TRUST**

## **Further Education Grants**

The West Looe Town Trust aims to support students between the ages of 16 and 19 years [applicants must be under the age of 19 on the closing date for applications] by making grants towards expenses for bona-fide courses of further education at recognised UK Colleges and Schools.

### **Guidance for Applicants**

#### **1. Who can apply?**

- For the purposes of this grants programme the Trustees can only consider applications from persons who are permanently resident in the area of benefit [the area of benefit is that administered by the Looe Town Council].
- Students that intend to study a course for a recognised further education qualification.

#### **2. Who cannot apply?**

The Trust cannot accept applications from people who are:

- Normally resident outside the area of benefit [the area of benefit is that administered by the Looe Town Council].
- Studying abroad or seeking funding for expeditions either in the UK or abroad.
- Seeking help to cover costs already incurred such as debts or loans that have already been taken out.

#### **3. The Trust can only help with:**

- Course costs such as books and equipment. The Trust will require receipts before any part of a grant is paid.
- Travel costs to and from your place of study. The Trust will require receipts before any part of a grant is paid.

Please note that a refund of any grant made may be required if you do not complete your course. This will be at the discretion of the Trustees.

#### **4. The Trust cannot help with:**

- Daily living expenses incurred during study/training such as rent, food, utilities and other general household bills.
- Costs already incurred such as debts and loans.
- Volunteer schemes/projects.

There is no standard grant. Grants can be made for courses lasting for more than one year, up to a maximum of three years. A new application must be made for each academic year.

#### **5. How to apply:**

All applications should be made in writing by 24<sup>th</sup> July 2017 to:

The Clerk to the Trustees  
West Looe Town Trust  
West Looe  
Cornwall  
PL13 2EU

Please include the following details:

- Your name and your date of birth plus your full address, telephone number and email address.
- Name of Schools already attended.
- Name of the college or school that will be providing your further education course, [include a copy of their offer letter].
- Course and Qualification to be pursued
- Course Commencement Date
- Details of other grants/bursaries applied for
- Provide name of one referee