



WEST LOOE TOWN TRUST
WEST LOOE SQUARE, WEST LOOE, CORNWALL PL13 2EU
Registered Charity No: 228167
TEL: 01503 263655
email: wltt2@btconnect.com



GARAGE APPLICATION

I wish to apply to be put on the waiting list to be allocated one garage at Downs Road.

NAME: _____

HOME ADDRESS: _____

TELEPHONE (Mobile & Home): _____

EMAIL: _____

BUSINESS/COMMERCIAL NAME AND ADDRESS: (if applicable)

Declaration:

1. The garage is for the person (s) detailed above only and will not be sub-let.
2. I am a bona fide resident of Looe (as per above home address) OR I wish to use the space in accordance with my business as above.
3. I have read and accept the STANDARDS CONDITIONS (overleaf) and I understand that the Trustees may ask for verification of any facts given.

SIGNATURE _____

DATE _____

November 2021

WEST LOOE TOWN TRUST

STANDARD CONDITIONS FOR CAR PARK SPACES & GARAGES

- (1) Allocation of spaces will be at the sole discretion of the Trust and will in the first instance be made to bona fide residents of Looe on the basis of one space or garage per dwelling. No guarantee is given that any or every applicant will be allocated a space/garage and no reasons will be given for a refusal.
- (2) Permits for spaces or garages are on an annual basis from 1st January to the 31st of December with all rent's payable in advance of the 1st of January each year. In no way does this establish any form of tenancy.
- (3) Allocated spaces or garages are ***NON-TRANSFERABLE*** and must not be passed to any other person. A pro rata refund will be given in respect of any unexpired period subject to the permit holder having given **one month's notice** of his/her intention to quit and having returned any keys to the Trust.
- (4) Parking spaces are only to be used to park vehicles that are taxed, insured, and in a roadworthy condition.
- (5) Permit holders entering the Trust's property do so at their own risk, such persons are permitted to use the car parks or garages subject to the condition that the Trustees cannot be held liable for injury to the person or damage to their property, howsoever caused.
- (6) Permit holders agree to indemnify the Trust against all, or any claims whatsoever and howsoever caused arising from the granting of a garage or car parking space.
- (7) Permit holders are required to comply with the instructions of any employee of the Trust relating to the use of the space/garage.
- (8) Changes of address or vehicle registration must be immediately notified to the Clerk to the Trust, failure to do so may result in the vehicle being subject to a fixed penalty fine.
- (9) Commercial vehicles will not be allowed, except by the express permission of the Trustees.
- (10) Violation of any of the above conditions will, unless the Trustees decide otherwise, incur forfeiture of the relevant permit.

General Data Protection Regulations (GDPR) Policy

Applicants give the West Looe Town Trust consent to hold their contact details for the sole purpose of the administration of the parking agreement. We understand that this data will not be shared with any other individual or organization and will be stored securely at all times. Applicants understand that they may withdraw this consent at any time by written instruction to the Trust.

General enquiries regarding parking should be made to the Trust Clerk (Tel: 01503 263655 Email wltt2@btconnect.com)

Regd. Charity No. 228167